

# Creating Your Webpage Folders

The folders you should have in “My Documents” are shown below. If stepped in then this indicates the folder should be located inside the one above.

Listen to tutorial if this is not clear to you

By clicking on the following link: [Tutorial for Making Folders](#)

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## My Documents

- MarysWebpage

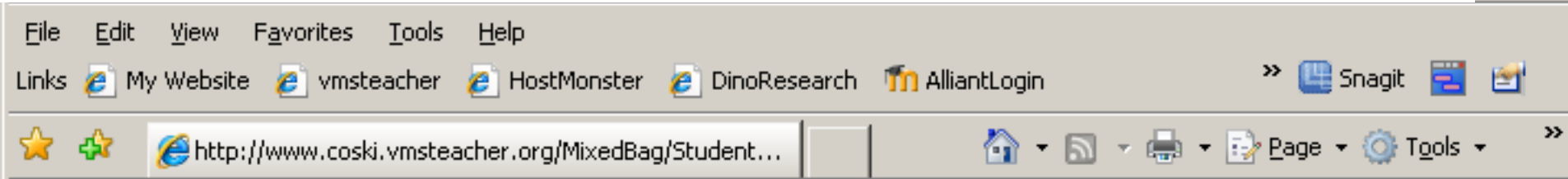
  - 1-WebpageFolders&Files

  - Projects&Assignments

  - MySpinPage

  - SciFairProjPage

# Creating Your "index" file



## Mary's Webpage

[My Science Fair Project](#)

[Other Projects & Assignments](#)

[My Spin Page](#)

This is your "Home" page. Create it using Microsoft Office Word, and save it in your Webpage folder as the following:

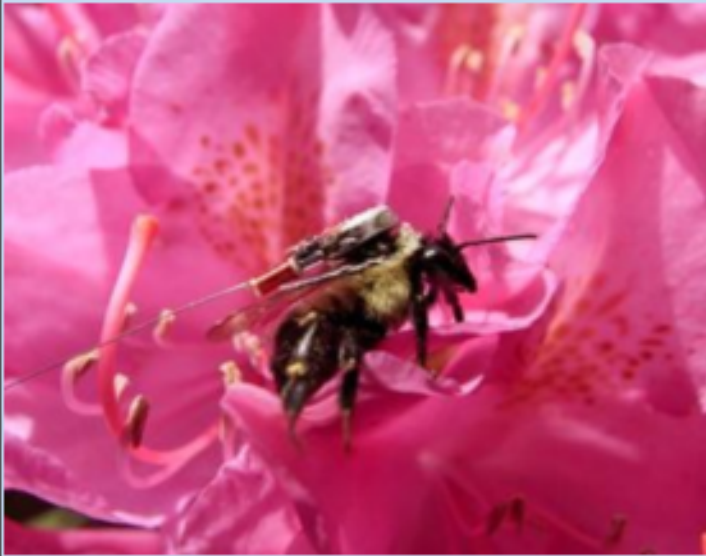
**index**

Underneath it select "file type" and choose "webpage" Then click Save.

[Tutorial on saving Word files as webpages](#)

# Creating your other 3 Important files using Microsoft Office Word. 1 of 3 (Science Project Page file).

## Mary's Science Fair Project Page



Research Links

[Progress Log](#)

Nifty Links

Create this page and save it in  
"SciFairProjPage" folder as the  
following:

SciFairProjPage

Underneath it select "file  
type" and choose "webpage".  
Then click Save.

# 2 of 3 (Spin Page file)



The screenshot shows a web browser window with the following elements:

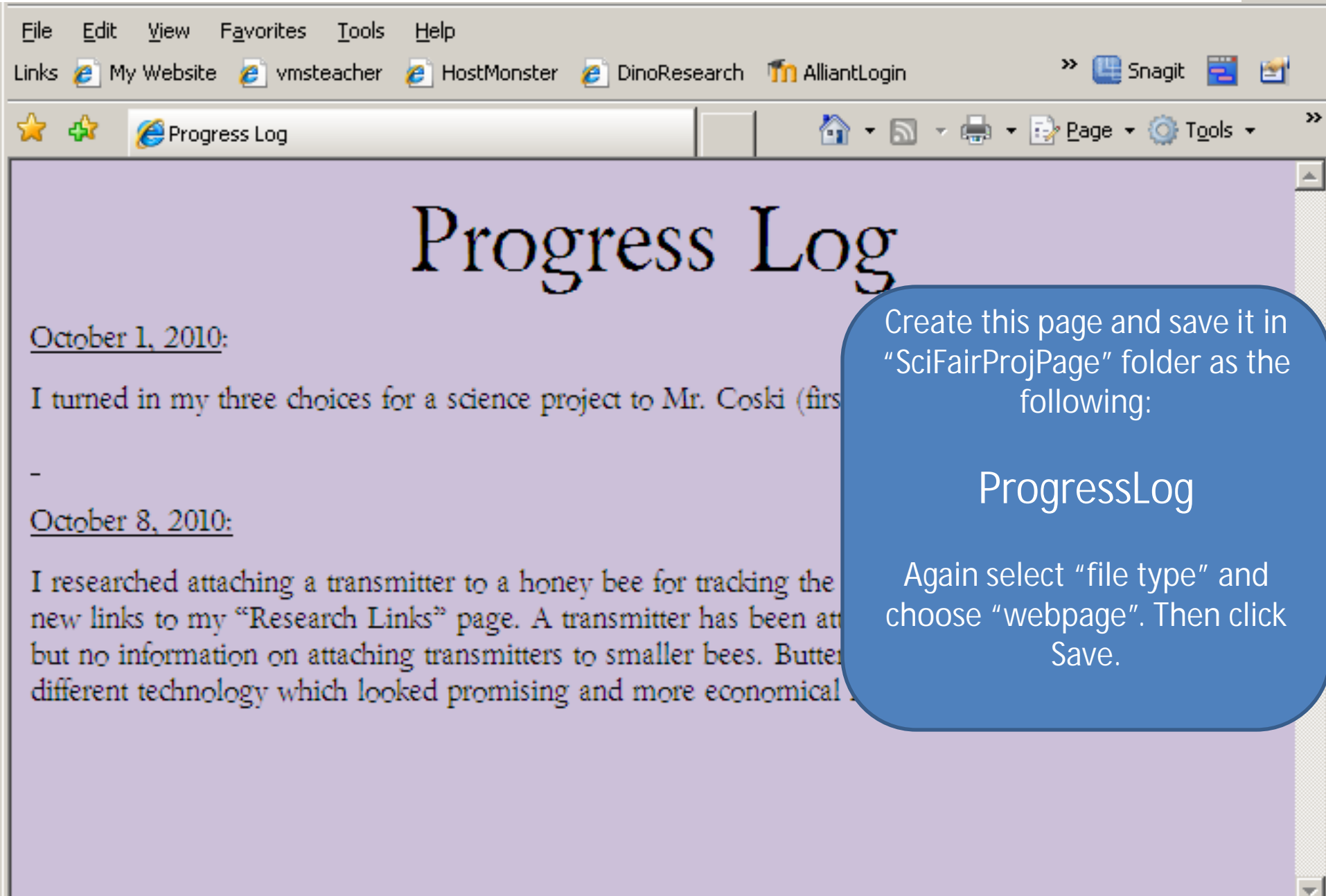
- Browser Tabs:** Links, My Website, vmsteacher, HostMonster, DinoResearch, AlliantLogin, Google Maps, Snagit.
- Address Bar:** <http://www.s141083.vmste...> and <C:\Documents and Settin...>
- Page Content:**
  - Large blue text: **Kate's Spin Page**
  - Two cartoon dinosaurs (one green, one purple) on either side of the title.
  - Stylized blue text: **WELCOME**
  - Stylized purple text: **Entertainment**
- Instructional Box:** A blue rounded rectangle containing the following text:

Create this page and save it in "MySpinPage" folder as the following:

**SpinPage**

Again select "file type" and choose "webpage". Then click Save.

# 3 of 3 (Progress Log)



The image shows a screenshot of a web browser window. The browser's address bar displays "Progress Log". The page content includes a title "Progress Log" and two entries:

October 1, 2010:  
I turned in my three choices for a science project to Mr. Coski (first

-

October 8, 2010:  
I researched attaching a transmitter to a honey bee for tracking the new links to my "Research Links" page. A transmitter has been attached but no information on attaching transmitters to smaller bees. Butter different technology which looked promising and more economical.

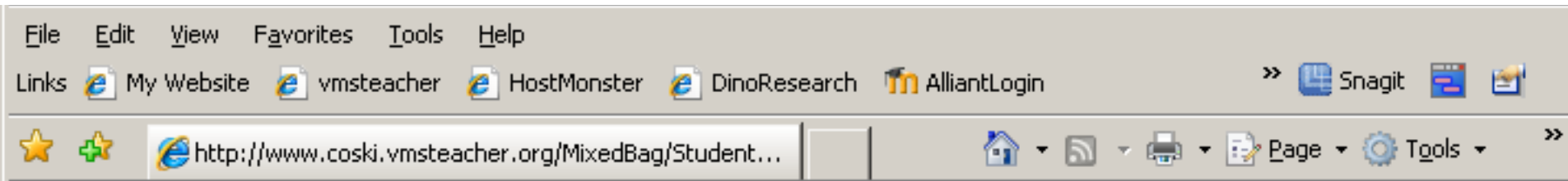
A blue callout box on the right side of the page contains the following text:

Create this page and save it in "SciFairProjPage" folder as the following:

**ProgressLog**

Again select "file type" and choose "webpage". Then click Save.

# Hyperlinking to Cell's Presentation.



## Mary's Webpage

[My Science Fair Project](#)

[Other Projects & Assignments](#)

[My Spin Page](#)

To Hyperlink to your  
"Cell's Presentation" listen  
to the following tutorial

[Tutorial on Hyperlinking  
to Cell's Presentation](#)

# Uploading files to website

To upload files to the web double click on WinSCP425 icon located on your desktop (it has a padlock with a blue & green arrow).

**IF YOU DON'T HAVE WINSKP THEN YOU NEED TO FIRST CLICK ON THE TUTORIAL BELOW:**

[Downloading WinSCP425 Tutorial](#)

Next, listen to the tutorial for information on uploading files to your website.

[Uploading to Webpage Tutorial](#)

The image shows a screenshot of the WinSCP session configuration dialog box. The dialog is titled "Session" and contains the following fields and controls:

- Host name:** A text box containing "vmsteacher.org".
- Port number:** A spin box set to "21".
- User name:** A text box containing "s140345@vmsteacher.org".
- Password:** A text box filled with 15 black dots.
- Private key file:** An empty text box with a browse button ("...") to its right.
- Protocol:** A section containing two dropdown menus:
  - File protocol:** Set to "FTP".
  - Encryption:** Set to "No encryption".
- Select color:** A button located at the bottom right of the dialog.
- Login, Save..., Close:** Three buttons located at the bottom of the dialog.